

**DEPARTMENT OF SOCIAL SERVICES**  
44 P Street, Sacramento, CA 95814



April 18, 1979

**ALL-COUNTY INFORMATION NOTICE I-42-79**

**TO:** ALL COUNTY WELFARE DIRECTORS

**SUBJECT:** INSTRUCTIONS FOR THE COMPLETION OF THE DFA 296 (MONTHLY FOOD STAMP STATISTICAL REPORT)

**REFERENCE:** ALL-COUNTY INFORMATION NOTICE I-37-79

All-County Information Notice I-37-79 was transmitted to the counties with a copy of the required footnote arrangement on an attached DFA 296 form. Unfortunately, a data element space for PA denials was omitted from the form. The attached DFA 296 form has been footnoted to provide space for this information next to the space in Part A, line item 4b.

As previously stated, any program related questions should be directed to your Food Stamp Operations analyst at (916) 322-5475, and any statistical reporting questions should be directed to the Statistical Services Bureau at (916) 322-5462.

Sincerely,

A handwritten signature in black ink.

R. E. REICH  
Deputy Director  
Administration

Attachment

cc: CWDA

**FOOD STAMP PROGRAM  
MONTHLY STATISTICAL REPORT**

SEND ONE COPY TO:

**DATA MANAGEMENT AND ANALYSIS BUREAU  
DEPARTMENT OF SOCIAL SERVICES  
744 P STREET, MAIL STATION 12-81  
SACRAMENTO, CALIFORNIA 95814**

	COUNTY	FOR THE MONTH OF
		, 19

**PART A. APPLICATIONS FOR FOOD STAMPS**

1. Pending from last month (Item 5 last month, or explain) .....		
2. Received during the month.....		
3. Total during the month (Sum of 1 and 2) .....		
4. Disposed of during month (Sum of a and b, below).....		
a. Approved (same as Part B. 7a) .....		
b. Denied .....		*
5. Applications pending at end of month (3 minus 4, above; also, a plus b, below).....		
a. Pending 1 to 30 days.....		
b. Pending over 30 days .....		

**PART B. CERTIFIED CASELOAD**

	PAFS (1)	NAFS (2)
6. Cases brought forward from last month (Item 10 last month, or explain).....		
7. Cases added during month (Sum of a through d, below) .....		
a. Applications approved .....		
b. 60-day continued certification transfers .....		
c. Changed in program classification from PAFS or NAFS.....		
d. Other approvals .....		
8. Total cases open during month (Sum of 6 and 7, above; also, a plus b, below).....		
a. Certified eligible to participate during report month .....		
(1) Persons in Item 8a cases .....		
b. Other cases.....		
9. Cases removed from certification during month.....		
10. Cases carried forward to next month (8 minus 9) .....		
11. Number of cases suspended during month due to three consecutive months of ATP nonusage .....		
12. Mail Issuance Households .....		
13. PA Recipients in Participating NAFS (mixed) Households .....		( )

FOOTNOTE: Restored benefits to  
ineligible households:

PA

NA

### PART C. SUBSEQUENT CERTIFICATION PROCESSING

- |   |       |
|---|-------|
| 1. Pending from last month (Item 5 last month, or explain).....                                     | _____ |
| 2. Number due this month.....   | _____ |
| 3. Total due during the month (Sum of 1 and 2).....   | _____ |
| 4. Disposed of during month (Sum of a and b, below).....  | _____ |
| a. Determined continuing eligible (Sum of (1) and (2)).....   | _____ |
| (1) PAFS cases.....   | _____ |
| (2) NAFS cases.....   | _____ |
| b. Determined ineligible.....   | _____ |
| 5. Subsequent certifications pending at end of month (3 minus 4, above; also, a plus b, below)..... | _____ |
| a. Pending 1-30 days.....   | _____ |
| b. Pending over 30 days.....  | _____ |

### PART D. REASONS FOR REMOVAL FROM CERTIFICATION

(Sum of 1 through 7, below, shall equal Part B. Item 9)

	PAFS (1)	NAFS (2)
1. Died or moved.....	(82)	.....
2. Voluntarily withdrew.....	(83)	.....
3. Refusal to pay fraud claim.....	(84)	.....
4. Changed in program classification to PAFS or NAFS .....	(85)	.....
5. Failure to comply with subsequent certification requirements.....	(87)	.....
6. Refusal to cooperate with quality control review.....	(88)	.....
7. All other reasons.....	(86)	.....

### PART E. REASONS FOR DENIAL OF APPLICATIONS

(Sum of 1 through 7, below, shall equal Part A. Item 4b)

1. Excess income .....	(60)	.....
2. Excess resources .....	(65)	.....
3. Refusal to supply essential information.....	(70)	.....
4. Refusal to comply with work registration requirements.....	(75)	.....
5. Established residence in another county or state .....	(80)	.....
6. Unable to locate applicant .....	(81)	.....
7. Denials for reasons other than those listed above.....	(82)	.....

COMPLETED BY

TELEPHONE NUMBER

DATE

#### FOOTNOTES:

- a) Late recertifications: \_\_\_\_\_
- b) New applications received within 30 days: \_\_\_\_\_